

Appeal Adjournment Request

Complete this form if you need more time to prepare for your hearing. As per section 85(1) of the Employment and Assistance Regulation, you must obtain the consent and signature of the other party and submit the completed form to the Tribunal more than one business day before the hearing. If the request is approved by the Tribunal Chair, the general rule is to reschedule the hearing within 15 business days of the adjourned date.

If an adjournment request is submitted to the Tribunal within one business day of the hearing, the request must be made to the panel at the hearing.

TO BE COMPLETED BY APPELLANT		
NAME	TELEPHONE NUMBER	APPEAL NUMBER
Reason(s) for your request for an adjournment:		
APPELLANT'S SIGNATURE OR PIN		DATE (MONTH/DAY/YEAR)
TO BE COMPLETED BY THE MINISTRY		Consent Provided Yes No
NAME		
SIGNATURE		DATE (MONTH/DAY/YEAR)
TO BE COMPLETED BY THE TRIBUNAL CHAIR		Consent Provided Yes No
Reason(s) for the decision:		
TRIBUNAL CHAIR'S SIGNATURE		DATE (MONTH/DAY/YEAR)

Send the completed request to:

Employment and Assistance Appeal Tribunal

Toll Free Fax: 1-877-356-9687

Fax in Victoria: 250-356-9687

Email: info@eaat.ca

Questions? Call Toll Free: 1-866-557-0035, or in Victoria: 250-356-6374