

**Employment and Assistance
Appeal Tribunal** British Columbia

Written Submission Extension Request

If a party wishes to request an extension of the submission timeline this form must be submitted to the Tribunal before the current deadline for submissions. You must give a reason for your request. The Tribunal will seek the consent of the other party. The Tribunal Chair will make the final decision about your request for an extension

To be completed by Appellant			
Name	Telephone Number	Appeal Number	
Reason(s) for the request for extension of time:			
Appellant's signature			Date (Month/Day/Year)
To be completed by the Ministry	Consent Provided?	Yes	No
Name			
Signature			Date (Month/Day/Year)
To be completed by the Tribunal Chair	Consent Provided?	Yes	No
Reason(s) for the decision:			
To be completed by the Tribunal Chair			
Tribunal Chair's Signature			Date (Month/Day/Year)

Send the completed form to:

Employment and Assistance Appeal Tribunal
Toll Free Fax: 1-877-356-9687
Fax in Victoria: 250-356-9687
[Email: info@eaa.ca](mailto:info@eaa.ca)

Questions? Call Toll Free: 1-866-557-0035, or in Victoria: 250-356-6374

Living and working with gratitude and respect on the traditional territories of Indigenous peoples in British Columbia

The personal information requested on this form is collected under the authority of and will be used for the purpose of administering the *Employment and Assistance Act*, the *Employment and Assistance for Persons with Disabilities Act* and the *Child Care Subsidy Act*. The disclosure of this information is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection, use and disclosure of this information, please contact the Employment and Assistance Appeal Tribunal.